



LAHORE GARRISON UNIVERSITY

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Notification No. 120 -24

Dated: 4 Apr 2024

NOTIFICATION LGU POLICY FOR FINAL YEAR PROJECTS FUNDING

LGU Academic Council has approved Policy for Final Year Projects Funding as under:-

- a. **Introduction.** The Final Year Project Funding Policy will provide financial support and guidance to students undertaking final-year projects at Lahore Garrison University. Recognizing the pivotal role of final-year projects in students' academic and professional development, this policy aims to ensure equitable access to resources and foster excellence in project completion. By offering funding opportunities, this policy seeks to empower students to conduct high-quality research, experimentation, and innovation, thereby contributing to advancing knowledge and achieving academic excellence. The Office of Research, Innovation, and Commercialization (ORIC) is central to helping students and faculty members navigate the Final Year Project Funding Policy. ORIC serves as the primary point of contact for students and faculty seeking information, guidance, and support related to project funding opportunities and requirements.
- b. **Purpose.** The purpose/aim of this FYP Funding policy is to support and facilitate final-year projects undertaken by students at Lahore Garrison University, with the overarching goal of enhancing academic excellence, promoting innovation, and fostering collaboration and mentorship within the academic community.
- c. **Objective.** The primary objective of this FYP Funding Policy is to encourage students and researchers to translate their ideas into tangible products. We aim to provide financial support and guidance to students undertaking their final year projects, ensuring equitable access to resources and fostering excellence in project completion. This policy is designed to facilitate students in conducting high-quality research, experimentation, and innovation by offering funding opportunities that enable them to realize their academic and professional goals effectively. Through this policy, we aim to promote student success, encourage interdisciplinary collaboration, and contribute to advancing knowledge and innovation within the academic community.

Scope. This policy is intended to benefit all final-year undergraduate or postgraduate students. It provides opportunities for students undertaking final-year projects as part of their academic curriculum to access financial support and guidance. Additionally, faculty members and academic supervisors mentoring and supervising final-year projects may also utilize this policy to assist students in securing funding and resources necessary for project completion.

- a. **Applicant Eligibility Criteria.** Final year students, including those in their 7th and 8th semesters of undergraduate studies (for BS programs) and 3rd and 4th semesters of master's programs, are eligible to avail the FYP Funding. Only students who have fulfilled all necessary coursework and prerequisites are eligible to undertake a final-year project with funding support.

Proposal Evaluation Criteria. ORIC LGU will review the FYP funding proposal, which must be duly evaluated and endorsed by the Head of Department (HoD) or Dean. Following this initial scrutiny, the proposal will undergo expert evaluation by one internal member and two external reviewers/members appointed by the FYP funding committee. Upon receiving the expert opinions, the Vice Chancellor will provide the final approval for the funding proposal.

1. **Funding Range**

- (1) Amount of FYP funding range per project PKR-10,000 to PKR-150,000/-.
- (2) Supervisor remuneration on successful completion PKR-10,000/-.
- (3) 2x External reviewer cost PKR- 5000/-.

Ethical Considerations. Students must conduct their final-year projects with the highest academic integrity and ethical standards. Any form of plagiarism, fabrication, falsification, or other unethical practices will not be tolerated and may result in project termination and academic penalties.

Revision and Resubmission. In case of unsatisfactory project outcomes or feedback from the evaluation committee, students may be required to revise and resubmit their final reports within a specified timeframe. Failure to address identified deficiencies may impact the final grade or completion of the project.

Appeals and Grievances. Students have the right to appeal against any decisions related to their final year projects, including assessment outcomes or disciplinary actions. Grievances will be addressed through established university procedures and channels. In the event of any grievance, the Vice Chancellor will serve as the final authority.

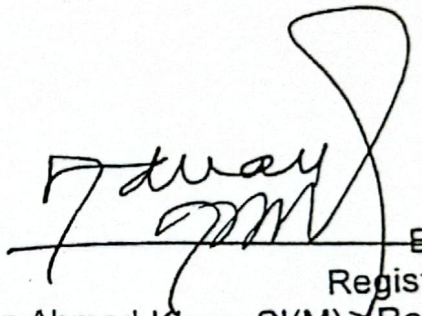
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Other Terms and Conditions

The other terms and conditions are as follows:-

- (1) The FYP funding will be released based on approved budget documents containing equipment/laboratory items//hardware/materials only.
- (2) The project must be completed within six to twelve months before the student's graduation.
- (3) The supervisor will bear responsibility for ensuring the completion of the project.
- (4) The project or product will be the property of LGU and will be stored in the FYP Labs for showcasing purposes.
- (5) Projects funded by Ignite, a program of the Higher Education Commission (HEC), will not be eligible for funding under this policy.

3. For compliance, please.


Brig
Registrar
[Adnan Ahmed Khan, SI(M), (Retd)]

To: All Deans, CoE, Treasurer, All Directors, Chairpersons, DRs (Admin & Acad), Mkt Manager, Incharge Admissions and Librarian