



Notification No. 266-24

Dated: 4th Oct 2024

NOTIFICATION
POLICY ON LGU RESEARCH JOURNALS

1. Policy on LGU Research Journals has been approved by Academic Council during its 29th Meeting held on 1st Oct 2024 as under:-

a. **Editorial Incentive to Editor-in-Chief, Associate Editors & Reviewers of LGU Journals.** The following criteria will be followed as under: -

- (1) The LGU Journals' Editor-in-Chief will receive PKR 10,000/- per issue verified by ORIC.
- (2) Any two Editors / Associates / Assistants / Sub-editors / Managing / Publication editor will receive the amount of PKR 5000/- per issue verified by the Editor-in-chief and ORIC. The editorial board should be composed of PhD faculty members only.
- (3) The National Reviewer will be given PKR 2000/- per paper subject to the Editor-in-Chief and ORIC recommendations. The frequency of the National Reviewer's review of a paper is the maximum, one per issue. No National reviewer can review more than one paper per issue.
- (4) International reviewers will be given USD 20 per paper after verification by the Editor-in-Chief and ORIC. The frequency of reviewing a paper by the international reviewer is the maximum one per issue.
- (5) The Editor-in-Chief, Editors & Reviewers of LGU journals can only claim the reward within 30 Days after the online of LGU journals on a quarterly basis w.e.f. Jan 2024.
- (6) Any one Editor / Associate / Assistant / Sub-editor / Managing / Publication editor will receive an amount of PKR 10,000/- as formatting cost per issue recommended by the Editor-in-chief and ORIC w.e.f. Jan 2024.
- (7) Citing LGU journals in faculty research paper publications can significantly enhance the credibility of the journals. Citation rewards

Rs. 500 per citation for papers published in Web of Science (WOS) and Scopus-indexed journals. A maximum of two citations per paper is allowed.

- (8) All LGU journals will be published bi-annually starting January 2025.

b. **Subscription of LGU Research Journals/Publication Charges**

- (1) The subscription fee per issue of LGU Research Journal is Rs.2500/- and the annual subscription fee for 4 issues (one volume) is Rs.8,000/-
- (2) International subscription fee per issue of LGU Research Journal is \$20 and the annual subscription fee for 4 issues (one volume) is \$70.
- (3) LGU Y Category journal will charge 15,000/- per paper as publication charges w.e.f. Oct 2024. It will be submitted to Lahore Garrison University's Bank Account **MCB0633853231000004**, IBAN:PK56MUCB0633853231000004.
- (4) Payment can be submitted through online transfer/bank deposit. Editors will reconcile with the accounts office before publishing the paper.

2. For compliance, please.



Brig
Registrar
[Adnan Ahmed Khan, SI(M), (Retd)]

To: All Deans, CoE, Treasurer, All Directors, All Chairpersons and Manager Marketing & Admissions

CC: PSO to VC